



West Bengal Board of Primary Education

"Acharya Prafulla Chandra Bhavan", DK 7/1, Sector II, Bidhannagar, Kolkata 700091

☎ 9883480660 / 8902081201 / 033-23371302 🖨 wbbpeseecretary.deled@gmail.com

Websites - www.wbbpe.org / www.wbbprimaryeducation.org

No. 186/BPE/D.EL.ED./2022

Date: 29/07/2022

General Guidelines for the Evaluators:

External Evaluation in Pre-Internship Process Based Teaching Learning Skill Enhancement Programme of D. El. Ed. Part-I students for the Session – 2020-2022

1. The Examination will have to be conducted in accordance with the New Curriculum, Syllabus and Approach of the Two-year Diploma-in-Elementary-Education Course, 2014 including the revision and change, already intimated through memo No. 394(286)/BPE/2015 Dated 24/03/2015 (Copy also available in the website - www.wbsed.gov.in/www.wbbpe.org).
2. A) The trainees will be asked to demonstrate lessons on any two of the 5 (five) skills as have been prescribed in the area of **Pre-Internship Process Based Teaching Learning Skill Enhancement Programme** in the New Syllabus. The choice in this respect will be determined through lottery (i.e. Card drawing). If any examinee, after drawing a card for the first time, finds it difficult to demonstrate lessons on that particular skill, he / she may be allowed to have a second chance, i.e. the said trainee may be allowed to draw a card for the second time.
B) **Not more than 25 candidates should be examined in a day.**
C) **For 50 candidates 1(One) examiner, for 100 candidates 2 (Two) examiners, and for 150 candidates 3 (Three) Examiners shall be appointed.**
D) Students have to score at least 50% (i.e. 25 out of 50) for passing the examination.
E) In the **Pre-Internship Process Based Teaching Learning Skill Enhancement External Practical Examination**, two lessons on any two of the 5 skills will be assessed.

DIVISION of Full Marks: 50 for External Evaluation

5 lesson notes in the note book on five selected skills:	5X4 marks =	20
◆ For maximum use of behavioural components - 2 marks		
◆ Appropriacy and relevance - 2 marks		
Demonstration on two skills before the external evaluator:	2X15 marks =	30
◆ Demonstration on behavioural components - 5 marks		
◆ Learner Centricity - 5 marks		
◆ Overall impression - 5 marks		

Any two **Process Based Teaching Skills** are to be chosen from the following five skills:

Process Based Teaching Skills	SUB SKILLS/ BEHEHAVOURAL COMPONENTS
1. Skill of integrating knowledge and experiences	<ul style="list-style-type: none"> ➤ Striking inter-subject integration with the help of learners ➤ Allowing learners to integrate & eliciting examples of such integration ➤ Helping learners integrate knowledge and experiences appropriately through Examples ➤ Skill of generalizing knowledge/experiences with the help of learners in a participatory and interactive class-room-situation
2 .Skill of Facilitating Child Centric Learning	<ul style="list-style-type: none"> ➤ Ensuring active participation of every learner ➤ Encouraging expression of opinions on specific learning/learning out comes ➤ Encouraging inter-group and intra-group interaction and peer-interaction and teacher-pupil, pupil-teacher interaction etc. ➤ Helping in decision making
3 .Skill of Encouraging Learners to Enquiry	<ul style="list-style-type: none"> ➤ Allowing learners to question/enquire ➤ Allowing flexibility in questioning ➤ Ensuring appropriateness in questioning ➤ Ensuring relevance in questioning
4 .Skill of Developing Observation in Learners	<ul style="list-style-type: none"> ➤ Exposing learners to observable situations ➤ Allowing learners to review and reflect on the observed phenomena (as per the requirement of the situations) ➤ Allowing learners to relate effects to causes/ causes to effects ➤ Allowing learners to apply their observation and thinking on similar situations
5. Skill of integrating Performing Art with the Learning Situations	<ul style="list-style-type: none"> ➤ Encouraging active participation through performances ➤ Encouraging creativity through performances ➤ Encouraging dramatization of lessons/learning situations ➤ Encouraging application of the lessons/learning situations to real life situations

F) Time for Practical Examination: 8 Minutes in the minimum per candidate for one skill. This time limit may be extended on the discretion of the examiner.

7. The Prescribed Format

- i. Name of the skill:
- ii. Behavioural Components: (i) (ii) (iii) etc.
- iii. Class:
- iv. Subject & Topic:

Input	Teacher's Activity/ies	Students' Activity/ies (Expected)	Behavioral Component/s

8. The following five point scale should be used for evaluation:

1. Excellent 2. Very Good 3. Good 4. Average 5. Below Average

- Excellent= 90% and above
- Very Good= 80% to less than 90%
- Good = 65% to less than 80%
- Average= 50% to less than 65%
- Below Average= 0 % to less than 50%

9. While examining the students you are requested to keep the record of the attendance of the examinees on the date/s of examination and send a copy of the same with your signature and the signature of the Head of the Institute along with the Mark-slips.

10. The scanned copies of the prescribed Award/Mark Slips should also be emailed via wbbpeseecretary.deled@gmail.com immediately on completion of the said evaluation along with attendance records.

11. You are requested to submit the Mark-slips in a doubly sealed covers confidentially to the Secretary of the West Bengal Board of Primary Education within **30.08.2022** or before together with Attendance Sheets, duly signed by the evaluator and the Head of the Institute on the date and time of such evaluation, remuneration bill and a brief report on quality of the demonstration, giving suggestions, if any, for improvement of the Teaching Skill Enhancement Programme.

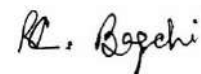
12. A copy of this letter is being sent to the Principal of the Institute. You will kindly inform your local controlling authority before leaving the Station for conducting the examination.

13. The Board has decided to honour you with an honorarium as applicable, in addition to the allowance of the actual cost of conveyance and incidental charges (where applicable) on submission of claim along with supporting vouchers, tickets, receipts etc.

The cooperation of all is solicited.

Thanking you,

Yours sincerely,



(Dr. R. C. Bagchi)
Secretary